



Glen Shuraig Consulting Ltd

Carbon Reduction Plan

Publication date: 13 August 2024

Commitment to achieving Net Zero

Glen Shuraig Consulting is committed to achieving Net Zero emissions by **2024-25**.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which our emissions reduction can be measured.

Baseline Year: 1 April 2022 – 31 Mar 2023
Additional Details relating to the Baseline Emissions calculations.
These baseline figures were calculated from 2022-23 accounting data using the Business Carbon Calculator by Normative and guidance from the SME Climate Hub, an initiative of the We Mean Business Coalition, the Exponential Roadmap Initiative and the United Nations Race to Zero campaign in collaboration with Normative and the Net Zero team at Oxford University. Figures for electricity and heat are estimates based on floorspace in a serviced office. Employee commuting emissions are calculated using estimated distance travelled, mode of transport and the relevant conversion factors from the UK Government GHG conversion factors for carbon reporting.
Baseline year emissions: 1.81 tonnes CO₂e

EMISSIONS	TOTAL (tonnes CO ₂ e)
Scope 1	0
Scope 2	
Electricity	0.31
Heat	0.36

EMISSIONS	TOTAL (tonnes CO ₂ e)
Scope 3 Purchased goods and services Upstream transportation and distribution Waste generated in operations Business travel Employee commuting Downstream transportation and distribution	 0.99 0 0 0.05 0.10 0
Total Emissions	1.81

Current Emissions Reporting

Reporting Year: 1 April 2023 – 31 Mar 2024	
EMISSIONS	TOTAL (tonnes CO ₂ e)
Scope 1	0
Scope 2	
Electricity	0.39
Heat	0.38
Scope 3	
Purchased goods and services	1.46
Upstream transportation and distribution	0
Waste generated in operations	0
Business travel ¹	20.0
Employee commuting	0.05
Downstream transportation and distribution	0
Total Emissions	22.28
Less offset via Carbon Neutral Britain small business scheme	-5.0
Net Emissions	17.28

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets:

- To reach net zero emissions by 2024-25 through use of a certified carbon offsetting scheme
- To continue to reduce our emissions through seeking lower carbon alternatives for all goods and services and working with our landlord to reduce emissions associated with electricity and heat in our serviced office.

In 2023-24, we have taken on overseas contracts. In line with our travel policy, the majority of the work has been carried out online, but three overseas flights were unavoidable. As the carbon

¹ Estimate from the Business Carbon Calculator from Normative updated to reflect detailed calculation of emissions associated with business flights using the UK Government GHG conversion factors.

emissions from the flights are substantially higher than the carbon footprint of all our operations within the UK, we have joined the Carbon Neutral Britain Small Business Programme², which offsets 5.0 Tonnes of CO₂e each month. In 2023-24, we had only one month of offset, but expect to become fully carbon neutral in 2024-25.

Carbon Reduction Initiatives

We have signed up to the Carbon Neutral Small Business Programme through Carbon Neutral Britain, which will offset our emissions by 5 tonnes of CO₂e each month.

We will continue to operate a near-paperless office with no printing facilities.

We will work with our landlord to reduce emissions associated with electricity and heat in our office.

We will carry out more research on carbon emissions associated with our purchased goods and services, and seek lower carbon alternatives wherever possible.

We will implement a business travel policy as follows, using lower-ranked options only where the preferred alternatives cannot meet the business need.

Local travel within Edinburgh City

Preferred option: active travel (walking or cycling)

Second choice option: online meeting

Third choice option: public transport (tram, bus or rail)

Fourth choice option: taxi or private car

National and international travel

Preferred option: online meeting

Second choice option: rail

Third choice option: private car

Fourth choice option: air

² <https://carbonneutralbritain.org>

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard³ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁴.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁵.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Eleanor Ryan, Managing Director

Date: 13 August 2024

³<https://ghgprotocol.org/corporate-standard>

⁴<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁵<https://ghgprotocol.org/standards/scope-3-standard>